CHIPPEWA VALLEY SCHOOLS

19120 Cass Avenue, Clinton Township, MI 48038
(586)-723-2000 FAX (586) 723-2001

Chippewa Valley Schools- Setting the Standard for Educational Excellence
Inspiring and empowering learners to achieve a lifetime of success

Ronald R. Roberts
Superintendent

REQUEST FOR REASONABLE ACCOMODATION DUE TO A DISABILITY
EEOC, Americans with Disabilities Act (ADA) of 2008

To: Dr. Adam Blanchard, Assistant Superintendent Human Resources

From: _____
Print Name

As an employee of Chippewa Valley Schools, I am requesting reasonable accommodations for my job responsibilities because of the following disability:

Nature of Disability: Medical note from your treating physician required indicating your need for an accommodation.

_____

_____

Dates for Accommodation:

_____

Identify your accommodations needed:

_____

_____

_____ _____
Employee Signature Date

The information will be viewed only by Human Resources staff and other administrators who need the information in order to consider the request for accommodation and will not be included in the employment file. A separate file has been established in the Human Resources for all ADA requests.

dl-1/2018

NOTICE OF NONDISCRIMINATION It is the policy of Chippewa Valley Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, genetics, sex, age, disability, height, weight, or marital status in its programs, services, activities, or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Assistant Superintendent of Human Resources, Chippewa Valley Schools Administration, 19120 Cass Avenue, Clinton Township, MI 48038 Phone: 586-723-2090 / Nondiscrimination inquiries related to disability should be directed to: Section 504 Coordinator, Director of Special Services, (same address) Phone: 586-723-2180