



Ottawa Elementary
PTO Meeting
October 12th, 2023

Board Members in attendance: Erica Piotrowski (President), Tina Jacobsen (VP) Elvira Trnjanin (Treasurer), Samantha Hilliard (Co-Secretary), Stacey Mondello (Co-Secretary)
Attendees: Duane Lockhart (Principal) Michael Johnson (Vice Principal)

I. Principal Report

1. Mr. Lockhart Welcome/Calendar - 11/9 Picture retake day; Conferences start Wednesday (½ days - Wed, Thurs & Fri.) Use Signup Genius to schedule.
Progress reports-Fast Bridge

II. Presidents Report

1. Old Business:

- 1.1 Ottawa at George George 9/27 - Will continue in Spring
- 1.2 moon pies for staff 9/29
- 1.3 MOD pizza day 10/3 - Roughly \$86.
- 1.4 Mrs. Fields sale - \$22k in total sales - before cookie purchase

2. New Business:

- 2.1 Chuck E Cheese 12-9pm 10/19 - ½ day 12-9 20% will be donated.
- 2.2 Paint upper el bathrooms - rescheduled - custodian unavailable
- 2.3 Halloween parade - bags for all kids starts at approx. 10:45am
- 2.4 Boo Bash - 11/3 Table or Treat - Best table receives prize - pumpkin bowling/silly string a teacher.
- 2.5 Ottawa at Jungle Java 4-7pm 11/7
- 2.6 Chipotle day 5-9pm 11/8 - Grosbeck location - donates a portion of proceeds
- 2.7 Add lunchroom to budget - \$300 for Mrs. Holbert to get reimbursed for her generosity. All in favor. No sucker/gum
- 2.8 Update Bylaws - All in favor
- 2.9 Buy new otter costume - \$500 Otter costume. River Otter won - All in favor.
- Glow Run 11/21 - Link to select shirt size for child - Teachers to receive shirts too. Voted on t-shirt - 5th grade to get white and tie dye in art during class.

3. On Going Business:

- 3.1 New Website with Teacher Favorites & Amazon Wish Lists
- 3.2 Spirit Wear Sale - Available all year. Next sale Nov. around Black Friday
- 3.3 Mabel's Labels - Available all year
- 3.4 Kroger Rewards

III. Treasure Report:

1. **2022-23 Income**

- a. Ice Cream Social \$444.68
- b. Bank Credits - Interest \$0.92

2. **2022-23 Expenses**

- a. ~ Fall Festival Expense (Boo Bash) \$433.11
- b. ~ Ice Cream Social Expense \$385.11
- c. Kindergarten Kick-Off (Coffee & Kleenex) \$43.23
- d. ~ Smile-O-Grams Expense \$71.33
- e. Miscellaneous Expense \$88.97
- f. PTO Expenses \$62.54
- g. Teacher Appreciation \$995.52
- h. 4th grade - Fieldtrip expense (June,2023) \$110.20

3. **2022-23 Budget**

- a. PTO Account Balance as of Sept 1, 2023 \$19,832.55
- b. ADD: Income \$445.60
- c. LESS: Expenses \$2,190.01
- d. PTO Account Balance as of Sept 30, 2023 \$18,088.14

IV. Teachers Report - **Student Council 3rd-5th grade - \$10/Shirt \$250 2 reps/class 1x month**

V. Q&A for Parents - **background check lengthy process**

VI. PTO Board - **Volunteers needed for Santa shop/date change 12/4-12/8 Science of Reading**