

**Chippewa Valley Schools
19120 Cass Avenue
Clinton Township, MI 48038**

Operations Sub-Committee Meeting Minutes

Date: **December 2, 2019** Meeting started at: **5:31 p.m.**

Present: **Frank Bednard, Andy Patzert, Laura Cardamone**

Absent: **None**

Also Present: **Ron Roberts, Scott Sederlund, Don Brosky, Paul Sibley**

Brief description of agenda items and discussion

1. Bus Tracking System

Administration reviewed the proposed upgrades to the VersaTrans Transportation Software Program. The upgrade will provide digital mapping for our buses and a parent application for bus arrival and departure information for on their cell phones. The committee agreed that these changes were long overdue and to move forward with the upgrades.

2. New Board Policy #8400

Administration reviewed the new Emergency Operations Plan Policy (#8400). The new policy is the result of PA 380.1308b which requires districts to adopt an emergency plan by January 1, 2020. The committee agreed to move the policy to the full board on December 9th.

3. 2020 Graduation Venues

Administration reviewed all possible options for the 2020 high school graduation venues for the district. Based upon cost, proximity, size, and location, it was determined that the best option for the district was Freedom Hill. The estimated cost for the 2020 ceremony at Freedom Hill will be about \$41,600.

4. Other

None

Meeting Adjourned at **6:17 p.m.**

Respectfully Submitted,
Scott Sederlund