

**CHIPPEWA VALLEY SCHOOLS**  
**19120 Cass Avenue**  
**Clinton Township, MI 48038**  
**586-723-2000**

Regular Meeting  
Chippewa Valley High School Auditorium

June 21, 2021  
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
  - B. Additions/Deletions
  - C. Breakfast Program Hearing
  - D. Budget Hearing
  - E. Recognition/Presentations
  - F.
    - 1. General Consent Agenda
      - a. Approve minutes of:
        - Regular Meeting held on June 07, 2021.  
(Minutes are posted on the district website @chippewavalleyschools.org)
      - b. Approve Financial Reports
      - c. Personnel Transactions
- G. Old Business
- H. New Business
  - 1. Approve Personnel Transaction – Hire of an Administrator/Director of CTE Mr. Roberts
  - 2. Approve Personnel Transaction – Hire of an Administrator/Director of Pupil Transportation Mr. Roberts
  - 3. Approve Personnel Transaction – Hire of an Administrator/Executive Director of Innovation and Learning Mr. Roberts
  - 4. Approve Personnel Transaction – Hire of an Administrator/Instructional Technology Coordinator Mr. Roberts
  - 5. Approve Personnel Transaction – Hire of an Administrator/Instructional Technology Coordinator Mr. Roberts
  - 6. Approve Personnel Transaction – Hire of an Administrator/Instructional Technology Coordinator Mr. Roberts
  - 7. Approve Change Order Summary Report – May 2021 Mr. Sederlund
  - 8. Approve 2021/2022 Breakfast Program Mr. Sederlund
  - 9. Approve Breakfast and Lunch Prices for 2021/2022 Mr. Sederlund
  - 10. Approve 2021/2022 Appropriation Act for General and Special Revenue Funds Mr. Sederlund
  - 11. Approve Year-End Accounting Procedures Mr. Sederlund
  - 12. Adopt GASB 54 Resolution Mr. Sederlund
  - 13. Approve School Lunch “Branded” Pizza Mr. Sederlund
  - 14. Approve Purchase of Lamps and Ballasts Mr. Sederlund
  - 15. Approve Purchase of Classroom Cameras Mr. Sederlund
- I. From the Community
- J. Union Communications

- K. Administration Reports
- L. Curriculum Updates
- M. Of and By Board Members
- N. Executive Session - *(8.c. – Negotiations)*
- O. Adjournment

Future Meetings

June 21, 2021	5:45 p.m.	Finance Sub-Committee Meeting
June 21, 2021	6:30 p.m.	Regular Meeting
July 19, 2021	6:00 p.m.	Organizational Meeting (Tentative)
July 19, 2021	6:30 p.m.	Regular Meeting (Tentative)

A. Call to order and Pledge of Allegiance

B. Additions/Deletions

C. Breakfast Program Hearing

D. Budget Hearing

## 2021/2022 BREAKFAST PROGRAM PUBLIC HEARING

This hearing is beginning at \_\_\_\_\_ p.m.

As a participant in the National School Lunch Program, program regulations and State of Michigan law require that a breakfast program meeting established criteria be offered at all Chippewa Valley Schools K-12 buildings. Buildings with Free/Reduced applications totaling less than 20% of enrollment in October 2020 are not mandated in offering a breakfast program that is in compliance with applicable regulations in 2021/2022. Buildings with applications totaling more than 20% of enrollment in October 2020 that are mandated to offer a breakfast program in 2021/2022 are Cherokee Elementary, Clinton Valley Elementary, Erie Elementary, Fox Elementary, Huron Elementary, Miami Elementary, Mohawk Elementary, Ojibwa Elementary, Ottawa Elementary, Algonquin Middle School, Iroquois Middle School, Wyandot Middle School, Chippewa Valley 9<sup>th</sup> Grade Center, Chippewa Valley High School, and Mohegan High School.

The purpose of this hearing is to receive comments on the district not providing a breakfast program meeting established criteria in district buildings having less than 20% of enrollment meeting eligibility requirements for free or reduced price lunches.

Are there any comments?

This hearing is ending at \_\_\_\_\_ pm

## **2021/2022 BUDGET PUBLIC HEARING**

This hearing is beginning at \_\_\_\_\_ pm

State of Michigan law requires that Michigan School districts adopt budgets for the next fiscal year prior to the start of the fiscal year. Before adopting the budgets a public hearing must be conducted.

The purpose of this hearing is to receive comments on the proposed General Fund, Food Service Fund, Athletic Fund, Building Activities Fund, CTE Fund, and Macomb International Academy Fund budgets for the 2021/2022 fiscal year and to receive comments on the levy of 18.00 mills on non-homestead property for operating purposes for the General Fund.

Are there any comments?

This hearing is ending at \_\_\_\_\_ pm

E. Recognition Presentations

- F. 1. General Consent Agenda
- a. Approve minutes of:
    - Regular Meeting held on June 07, 2021.  
(Minutes are posted on the district website@ [chippewavalleyschools.org](http://chippewavalleyschools.org))
  - b. Approve Financial Reports
  - c. Personnel Transactions

**CHIPPEWA VALLEY SCHOOLS  
BOARD OF EDUCATION – REGULAR MEETING  
Chippewa Valley High School Auditorium  
June 07, 2021**

President Bednard called the meeting to order at 6:36 p.m. and the Pledge of Allegiance was given.

Present: Members Andriaschko, Aquino, Bednard, DeMuyneck Zech, Pyden,  
and Wojtowicz  
Absent: Member Sobah (Excused)  
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Dr. Blanchard, Ms. Licari,  
Mr. Sibley, Mr. Kozlowski, Ms. Blain, Ms. Monnier-White, Ms. Adlam and  
Ms. Danford

**Additions/Deletions – None**

**Recognition/Presentations**

- Superintendent Roberts requested a moment of silence for Huron Elementary Social Worker, Ms. Elizabeth Gleason, who passed away today, June 7, 2021. Ms. Gleason has been a social worker in our district for 27 years.
- Superintendent Roberts presented regarding district/student accomplishments.
- District retirees were honored with a video presentation.

**MOTION #06/01/21** – Moved by Member Aquino and supported by Member Andriaschko to approve the General Consent Agenda to:

- Approve Minutes of the Special Meeting held on May 17, 2021.
- Approve Minutes of the Regular Meeting held on May 17, 2021.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$2,682,149.90.
- Approve 2018 Building & Site Payments Report in the amount of \$983,048.25.
- Approve Building Activity Check Register in the amount of \$46,859.89.
- Approve Personnel Transactions

A roll call vote was taken. Member Aquino, yes; Member Andriaschko, yes; Member Bednard, yes; Member DeMuyneck Zech, yes; Member Pyden, yes and Member Wojtowicz, yes.  
**Motion carried.**

**Old Business** – None



**MOTION #06/02/21** - Moved by Member Aquino and supported by Member Andriaschko that the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of April 2021.

A roll call vote was taken. Member Aquino, yes; Member Andriaschko, yes; Member Bednard, yes; Member DeMuyck Zech, yes; Member Pyden, yes and Member Wojtowicz, yes.  
**Motion carried.**

**MOTION #06/03/21** - Moved by Member Aquino and supported by Member DeMuyck Zech that the Chippewa Valley Schools Board of Education award contracts totaling \$53,225.00 to the following contractor for the summer 2021 electrical renovations at Seneca Middle School:

<b><u>Bid Category</u></b>	<b><u>Contractor</u></b>	<b><u>Total</u></b>
Electrical Work – Gym Lights	The State Group	\$37,400
Electrical Work – Stadium Scoreboard	The State Group	\$15,825

A roll call vote was taken. Member Aquino, yes; Member Andriaschko, yes; Member Bednard, yes; Member DeMuyck Zech, yes; Member Pyden, yes and Member Wojtowicz, yes.  
**Motion carried.**

**MOTION #06/04/21** - Moved by Member Andriaschko and supported by Member DeMuyck Zech that the Chippewa Valley Schools Board of Education award contracts totaling \$168,106.00 to the following contractors for the fall 2021 renovations at the Administration Building and Mohegan High School:

<b><u>Bid Category</u></b>	<b><u>Contractor</u></b>	<b><u>Total</u></b>
General Trades - Admin	BJ Construction	\$78,831
General Trades - Mohegan	BJ Construction	\$16,965
Mechanical Work - Admin	Contrast Mechanical	\$34,758
Mechanical Work - Mohegan	Contrast Mechanical	\$4,502
Electrical Work - Admin	The State Group	\$25,850
Electrical Work - Mohegan	The State Group	\$7,200

A roll call vote was taken. Member Andriaschko, yes; Member DeMuyck Zech, yes; Member Aquino, yes; Member Bednard, yes; Member Pyden, yes and Member Wojtowicz, yes.  
**Motion carried.**

**MOTION #06/05/21** - Moved by Member Pyden and supported by Member Aquino that the Chippewa Valley Schools Board of Education reconfirm the *Extended COVID-19 Learning Plan for the 2020-2021 School Year*.

A roll call vote was taken. Member Pyden, yes; Member Aquino, yes; Member Andriaschko, yes; Member Bednard, yes; Member DeMuyck Zech, yes and Member Wojtowicz, yes.

**Motion carried.**

**From the Community:**

- Mr. Gene Kazmierczak (district parent) addressed the Board of Education.
- Ms. Carol Reed (residence unknown) addressed the Board of Education.
- Mr. Joe Carr (residence unknown) addressed the Board of Education.
- Mr. Fred Nienstedt (district resident) addressed the Board of Education.
- Ms. Genevieve Peters (residence unknown) addressed the Board of Education.
- Ms. Jennifer Maruri (district resident) addressed the Board of Education.
- Ms. Karina Maruri (student) addressed the Board of Education.
- Ms. Rita Zielinski (district resident) addressed the Board of Education.
- Ms. Kelly Ramel (residence unknown) addressed the Board of Education.
- Ms. Monica Radyko (district parent) addressed the Board of Education.
- Ms. Jennifer deMesa (residence unknown) addressed the Board of Education.
- Ms. Angela Gerrard (district parent) addressed the Board of Education.
- Mr. Terry Prince (district parent) addressed the Board of Education.
- Ms. Darlene Doetzel (residence unknown) addressed the Board of Education.
- Ms. Kristin Carson (residence unknown) addressed the Board of Education.
- Ms. Diane (Last name not provided) addressed the Board of Education.
- Mr. Roy Wilson (Sterling Hgts Resident) addressed the Board of Education.
- Mr. Eddie Kabacinski (Warren City Council) addressed the Board of Education.

**MOTION #06/06/21** - Moved by Member Wojtowicz and supported by Member DeMuyck Zech that the Chippewa Valley Schools Board of Education amend the agenda.

A roll call vote was taken. Member Wojtowicz, yes; Member DeMuyck Zech, yes; Member Andriaschko, no; Member Aquino, no; Member Bednard, no and Member Pyden, no.

**Motion failed, not carried.**

**Union Communications** – None

**Administration Reports**

- Superintendent Roberts recognized high school administration for their efforts to plan and conduct exemplary commencement exercises.

**Curriculum Reports** - None

**Of and by Board Members** - None

- Member Pyden reported the Graduation Ceremonies for Chippewa Valley, Dakota and Mohegan High Schools took place this weekend and congratulated all our graduates for their hard work and dedication. Ms. Pyden also congratulated all those who have retired this school year and wished everyone all the best.

**MOTION #06/06/21**– Moved by Member Andriaschko and supported by Member Aquino that the meeting be adjourned into Executive Session (*8.c. – Negotiations*).

A roll call vote was taken. Member Andriaschko, yes; Member Aquino, yes; Member Bednard, yes; Member DeMuyck Zech, yes; Member Pyden, yes and Member Wojtowicz, yes.  
**Motion carried.**

Meeting adjourned into Executive Session at 8:43 p.m.

Meeting reconvened into Open Session at 10:40 p.m.

**MOTION #06/07/21** – Moved by Member Pyden and supported by Member Aquino to adjourn the meeting.

A roll call vote was taken. Member Pyden, yes; Member Aquino, yes; Member Andriaschko, yes; Member Bednard, yes; Member DeMuyck Zech, yes; and Member Wojtowicz, yes.  
**Motion carried.**

Meeting adjourned at 10:40 p.m.

Respectfully Submitted,

Elizabeth Pyden, Secretary  
Board of Education

MEMORANDUM

**6.1.b FINANCIAL REPORTS for period ending June 30, 2021**

**Mr. Sederlund**

**CHECK REGISTERS**

**Mr. Sederlund**

**1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS**

**Mr. Sederlund**

**(includes payroll)**

Checks dated 06/08/2021	129,608.71
Checks dated 06/15/2021	<u>1,074,374.96</u>
	<u>\$ 1,203,983.67</u>

**2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT**

**Mr. Sederlund**

Total General Fund ACH for May 2021	<u>\$ 7,844,331.71</u>
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**3. 2018 BUILDING & SITE**

**Mr. Sederlund**

Checks dated 06/15/2021	<u>\$ 168,102.67</u>
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**4. BUILDING ACTIVITY**

**Mr. Sederlund**

Checks dated 06/09/2021	36,446.69
Checks dated 06/15/2021	<u>35,293.94</u>
	<u>\$ 71,740.63</u>

REGULAR MEETING  
6:30 PM

June 21, 2021  
Adam Blanchard



**D.1.c. PERSONNEL TRANSACTIONS**

<b><u>RESIGNATIONS</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Dan Simmons	Crossing Guard-Huron	June 10, 2021
Jacklyn Heabeart	Special Ed Aide	June 14, 2021
Joyce Golden	Food Service Helper-Wyandot	June 14, 2021

**CERTIFIED:**

RECOMMENDED MOTION: "It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date for these teachers is 21/22 school year. The conditional hire of this person/s is subject to the motion as submitted."

<b><u>Recommended for Hire</u></b>	<b><u>Position</u></b>	<b><u>Rationale</u></b>	<b><u>Effective Date</u></b>
Taylor Neubauer	1.0 SLP	Replacement	21/22 School Year
Deanna Ray	1.0 SLP	Replacement	21/22 School Year
Michael Sauer	1.0 Band-Seneca	Replacement	21/22 School Year
Angela Terranova	1.0 Social Worker	Replacement	21/22 School Year
Jennifer Lavetter	1.0 Med Careers	Replacement	21/22 School Year

G. Old Business

H. New Business

- |   |               |
|---|---------------|
| 1. Approve Personnel Transaction – Hire of an Administrator/Director of CTE                               | Mr. Roberts   |
| 2. Approve Personnel Transaction – Hire of an Administrator/Director of Pupil Transportation              | Mr. Roberts   |
| 3. Approve Personnel Transaction – Hire of an Administrator/Executive Director of Innovation and Learning | Mr. Roberts   |
| 4. Approve Personnel Transaction – Hire of an Administrator/Instructional Technology Coordinator          | Mr. Roberts   |
| 5. Approve Personnel Transaction – Hire of an Administrator/Instructional Technology Coordinator          | Mr. Roberts   |
| 6. Approve Personnel Transaction – Hire of an Administrator/Instructional Technology Coordinator          | Mr. Roberts   |
| 7. Approve Change Order Summary Report – May 2021   | Mr. Sederlund |
| 8. Approve 2021/2022 Breakfast Program  | Mr. Sederlund |
| 9. Approve Breakfast and Lunch Prices for 2021/2022   | Mr. Sederlund |
| 10. Approve 2021/2022 Appropriation Act for General and Special Revenue Funds                             | Mr. Sederlund |
| 11. Approve Year-End Accounting Procedures  | Mr. Sederlund |
| 12. Adopt GASB 54 Resolution  | Mr. Sederlund |
| 13. Approve School Lunch “Branded” Pizza  | Mr. Sederlund |
| 14. Approve Purchase of Lamps and Ballasts  | Mr. Sederlund |
| 15. Approve Purchase of Classroom Cameras   | Mr. Sederlund |

REGULAR MEETING

June 21, 2021  
6:30 p.m.

**MEMORANDUM**

**H.1 Approve Personnel Transaction-Hire of an Administrator/Director of CTE  
Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the appointment of Ms. Keena Goolsby to the position of Director of Career Technical Education (CTE). Effective start date is: July 19, 2021.”

RATIONALE: Ms. Keena Goolsby is being appointed to fill a vacancy created by a retirement and she meets all the qualifications specified in the posting.

REGULAR MEETING

June 21, 2021  
6:30 p.m.

**MEMORANDUM**

**H.2 Approve Personnel Transaction-Hire of an Administrator/Director  
of Pupil Transportation Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the appointment of Mr. Mahlon Williams to the position of Director of Pupil Transportation. Effective start date is July 12, 2021.”

RATIONALE: Mr. Williams is being appointed to fill a vacancy created by a retirement and he meets all the qualifications specified in the posting.



REGULAR MEETING

June 21, 2021  
6:30 p.m.

**MEMORANDUM**

**H.3 Approve Personnel Transaction-Hire of an Administrator/Executive Director of Innovation and Learning Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the appointment of Ms. Karen Langlands to the position of Executive Director of Innovation and Learning. Effective start date is June 22, 2021.”

RATIONALE: Ms. Langlands is being appointed to fill a vacancy created by a retirement and she meets all the qualifications specified in the posting.

REGULAR MEETING

June 21, 2021  
6:30 p.m.

**MEMORANDUM**

**H.4 Approve Personnel Transaction-Hire of an Administrator/Instructional Technology Coordinator Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the appointment of Ms. Dawn Berendt to the position of Instructional Technology Coordinator. Effective start date is June 22, 2021.”

RATIONALE: Ms. Berendt is being appointed to fill a new vacancy and she meets all the qualifications specified in the posting.

REGULAR MEETING

June 21, 2021  
6:30 p.m.

**MEMORANDUM**

**H.5 Approve Personnel Transaction-Hire of an Administrator/Instructional Technology Coordinator Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the appointment of Ms. Lauren Krumholz to the position of Instructional Technology Coordinator. Effective start date is TBD.”

RATIONALE: Ms. Krumholz is being appointed to fill a new vacancy and she meets all the qualifications specified in the posting.

REGULAR MEETING

June 21, 2021  
6:30 p.m.

**MEMORANDUM**

**H.6 Approve Personnel Transaction-Hire of an Administrator/Instructional Technology Coordinator Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the appointment of Ms. Jessica Thoel to the position of Instructional Technology Coordinator. Effective start date is June 22, 2021.”

RATIONALE: Ms.Thoel is being appointed to fill a new vacancy and she meets all the qualifications specified in the posting.

REGULAR MEETING

June 21, 2021  
6:30 p.m.

**MEMORANDUM**

**H.7 Approve Change Order Summary Report – May 2021**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of May 2021.”

RATIONALE: This work consists of changes to existing contracts for the purpose of owner requested work, deducts, code compliance, or hidden conditions on the construction and equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building and Site Sub-Committee on Monday, June 7, 2021, and funding will come from the 2018 Building and Site Fund.

**CHIPPEWA VALLEY SCHOOLS**  
**2018 Bond Issue Program**

**CHANGE ORDER SUMMARY #15**  
**May 2021**

PROJECT	CONTRACTOR	C.O.#	DESCRIPTION	AMOUNT
<b>Original scope of work contracted by change order</b>				
n/a				
<b>Original Scope Subtotal:</b>				<b>\$0</b>
<b>Back Charge or General Conditions</b>				
n/a				
<b>B/C or G.C. Subtotal:</b>				<b>\$0</b>
<b>Contingency (design revision, owner request, hidden condition)</b>				
Cherokee Elementary	Tech Mechanical	3	Credit for balance of unused chiller replacement project contract allowance	(\$10,512.00)
A Mohegan High School	Contrast Mechanical	3	Add two remote condensing units and extend exhaust vent 10 feet away from air intake for 2 classroom mechanical unit replacement per engineers recommendations.	\$15,446.00
Mohegan High School	Roseville Glass	2	Furnish & install interior glass for new doors as part of office space remodeling	\$2,845.00
Administration Building	Roseville Glass	2	Furnish & install laminated glass in new wood frames as part of 2nd floor office space remodeling	\$3,750.00
Algonquin Middle School	M.L. Schoenherr	5	Remove, furnish & install 91 replacement interior signs per visually impaired ADA requirements.	\$6,636.00
Erie Elementary	M.L. Schoenherr	6	Furnish and install additional support steel to accommodate replacement chiller on roof per engineer's recommendations.	\$6,914.00
<b>Contingency Subtotal:</b>				<b>\$25,079</b>
<b>Technology, Equipment &amp; Furniture</b>				
n/a				
<b>Technology and Loose Equipment Subtotal:</b>				<b>\$0</b>
<b>TOTAL AMOUNT OF SUMMARY</b>				<b>\$25,079</b>

**Construction Contingency Budget: \$3,332,658**

Previous Construction Contingency Costs: \$151,125

Current Construction Contingency Costs: \$25,079

**Construction Contingency Balance: \$3,156,454**

Contingency Balance Remaining: 94.7%

Balance of Projects Remaining to Complete: 71.0%

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# MEMORANDUM

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## BARTON MALOW

DATE: June 07, 2021

TO: Scott Sederlund, Chippewa Valley Schools

FROM: Jeff Atkins, Barton Malow Company

RE: Chippewa Valley Schools  
2018 Bond Program  
Mohegan High School  
B.P. 03: 2021 District Projects

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Barton Malow and Wakely Associates have reviewed the proposal from the contractor listed below to replace two remote condensing units that were not included in the original bid documents with two of the unit ventilators scheduled to be replaced at Mohegan High School. It is the recommended motion that the Board of Education awards a change order to the existing contract as presented.

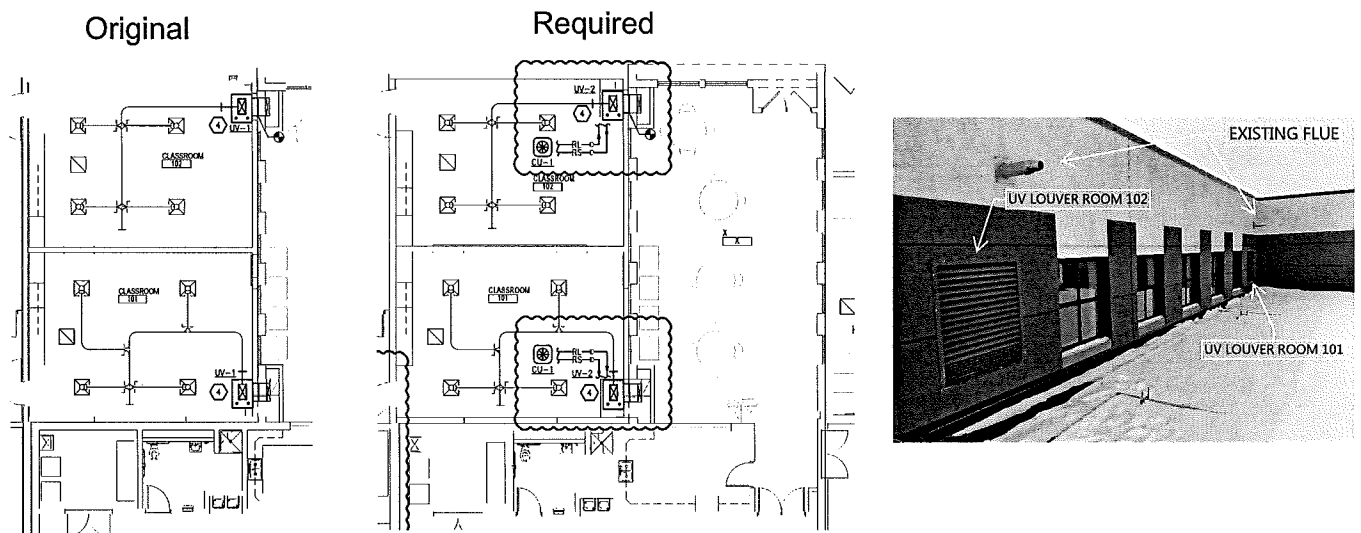
<u>Bid Category</u>	<u>Contractor</u>	<u>Amount</u>
Mechanical	Contrast Mechanical	\$15,446.00

The condensing units at Mohegan High School were scheduled to be replaced with the rest of the mechanical equipment in 2021 as they are near the end of their useful life. They were not shown in the original bid documents. Additionally, the existing exhaust flues for the UV ventilators need to be adjusted 10 feet away from the existing intake louvers per code. This work will be funded from the 2018 Bond program project contingency fund.

Please feel free to contact me at [jeff.atkins@bartonmalow.com](mailto:jeff.atkins@bartonmalow.com) or 586-615-1332, if you should have any questions or comments regarding this recommendation.

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COPY: Ken Hauer, Chippewa Valley Schools  
Brian Smilnak, Wakely Associates  
File



**MEMORANDUM**

**H.8 Approve 2021/2022 Breakfast Program**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the Breakfast Program for the 2021/2022 school year as follows:”

*Buildings with Free/Reduced applications totaling less than 20% of enrollment in October 2020 are not mandated in offering a breakfast program that is in compliance with applicable regulations in 2021/2022. Buildings with applications totaling more than 20% of enrollment in October 2020 that are mandated to offer a breakfast program in 2021/2022 are Cherokee Elementary, Clinton Valley Elementary, Erie Elementary, Fox Elementary, Huron Elementary, Miami Elementary, Mohawk Elementary, Ojibwa Elementary, Ottawa Elementary, Algonquin Middle School, Iroquois Middle School, Wyandot Middle School, Chippewa Valley 9<sup>th</sup> Grade Center, Chippewa Valley High School, and Mohegan High School.*

RATIONALE: School districts are mandated to offer a breakfast program that is in compliance with USDA and State of Michigan regulations in all buildings unless the district determines after conducting a public hearing to not offer the breakfast program in buildings where free and reduced price applications total less than 20% of building enrollment.

While not mandated, the District also provides breakfast at Dakota High School, Seneca Middle School, Cheyenne Elementary, Sequoyah Elementary and Shawnee Elementary.



# October 31, 2020 Counts

Breakfast for '21/22 School Year

No GSRPI

31-Oct

RED = Bfast  
20/21 SY

# F/R Apps.  
% of Enroll

SCHOOLS	F	R	Enrollment
Cherokee	184	13	565
Cheyenne	65	14	452
Cl. Valley	170	22	322
Erie	135	9	449
Fox	196	21	472
Huron	162	24	474
Miami	166	23	465
Mohawk	88	13	429
Ojibwa	175	23	670
Ottawa	128	25	368
Sequoyah	96	13	587
Shawnee	74	6	679
<b>Elementary Total:</b>	<b>1639</b>	<b>206</b>	<b>5932</b>

34.867%
17.478%
59.627%
32.071%
45.975%
39.241%
40.645%
23.543%
29.552%
41.576%
18.569%
11.782%
<b>31.102%</b>

Algonquin	209	25	518
Iroquois	195	24	851
Seneca	212	26	1253
Wyandot	273	33	860
<b>MS Total:</b>	<b>889</b>	<b>108</b>	<b>3482</b>

45.174%
25.734%
18.994%
35.581%
<b>28.633%</b>

CVHS	538	49	1792
CV/9	207	22	644
DHS	316	35	2172
D/9	109	15	732
<b>HS Totals:</b>	<b>1061</b>	<b>121</b>	<b>5340</b>

32.757%
35.559%
16.160%
16.940%
<b>22.135%</b>

<b>Mohegan</b>	<b>75</b>	<b>1</b>	<b>111</b>
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<b>68.468%</b>
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<b>CVS TOTAL:</b>	<b>3664</b>	<b>436</b>	<b>14865</b>
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<b>27.582%</b>
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<b>IAM</b>	<b>33</b>	<b>14</b>	<b>361</b>
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<b>13.019%</b>
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<b>Grand Total:</b>	<b>3697</b>	<b>450</b>	<b>15226</b>
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<b>27.236%</b>
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**MEMORANDUM**

**H.9 Approve Breakfast and Lunch Prices for 2021/2022**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Breakfast and Lunch prices effective for the 2021/2022 school year as follows:”

<b>Level</b>	<b>Breakfast</b>	<b>Reduced</b>	<b>Lunch</b>	<b>Reduced</b>	<b>Milk</b>
Elementary	\$1.55	\$0.30	\$2.75	\$0.40	\$0.60
Middle	\$1.55	\$0.30	\$3.00	\$0.40	\$0.60
High	\$1.55	\$0.30	\$3.00	\$0.40	\$0.60
Adult		X	\$4.50	X	X

RATIONALE: The above prices have been the same as they were for the last 8 school years dating back to the 2013/2014 school year.

The district is still awaiting guidance from MDE regarding the parameters for those students who qualify for free lunch for the 2021/22 school year.

## MEMORANDUM

**H.10 Approve 2021/2022 Appropriation Act for General and Special Revenue Funds**  
**Mr. Sederlund**

RECOMMENDED MOTION: “That the following resolution be adopted by the Chippewa Valley Schools Board of Education to approve the General Fund, Food Service Fund, Community Services Childcare Fund, International Academy of Macomb Fund, and Student/School Activity Fund budgets for the 2021/2022 fiscal year. Further request that the reading of the resolution be waived.”

RESOLVED, that this resolution shall be the General Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2021/2022 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the General Fund of the Chippewa Valley Schools for the fiscal year 2021/2022 be adopted as follows:

Revenue	
Local	\$28,078,235
State	137,044,096
Federal	6,301,952
Transfers & Others	1,170,172
Total Revenue	\$172,594,455
Estimated Fund Balance July 1, 2021	\$31,101,546
Total Available to Appropriate	\$203,696,001

BE IT FURTHER RESOLVED, that \$168,218,483 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction	
Basic Programs	\$82,883,692
Added Needs	22,535,844
Adult and Continuing Education	173,896

Support Services	
Pupil	16,284,010
Instructional Staff	6,669,118
General Administration	928,145
School Administration	10,355,097
Business	2,344,182
Operations & Maintenance	11,918,995
Transportation	4,901,097
Central	4,814,211
Other Support (Athletics, CTE)	2,454,771
Community Services	866,340
Outgoing Transfers & Other	1,089,085
Total Appropriated	\$168,218,483
Estimated Fund Balance June 30, 2022	\$35,477,518

BE IT FURTHER RESOLVED, that the revenue from the millage levy of 18.000 mills on non-homestead and non-qualified agricultural property be certified and be used towards the District's 2021/2022 operating expenditures. As provided by in the Act related to the Michigan Business Tax, Personal Industrial Property is exempt from the 18 mills and Personal Commercial Property is exempt from 12 of the 18 mills.

RESOLVED, that this resolution shall be the Food Service Appropriation Act of Chippewa Valley Schools for fiscal year 2021/2022 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Food Service Fund of the Chippewa Valley Schools for the fiscal year 2021/2022 be adopted as follows:

Revenue	
Local	\$701,900
State	132,550
Federal	4,343,900
Transfers & Other	0
Total Revenue	\$5,178,350
Estimated Fund Balance July 1, 2021	\$944,062
Total Available to Appropriate	\$6,122,412

BE IT FURTHER RESOLVED, that \$4,810,856 of the total available to appropriate in the Food Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Wages	\$1,235,914
Employee Benefits	784,962
Food Purchases	2,213,980
Other	298,000
Capital Outlay	28,000
Outgoing Transfers	250,000
Total Appropriated	\$4,810,856
Estimated Fund Balance June 30, 2022	\$1,311,556

RESOLVED, that this resolution shall be the Community Services Childcare Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2021/2022 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Community Services Childcare Fund of the Chippewa Valley Schools for the fiscal year 2021/2022 be adopted as follows:

Revenue	
Local	\$997,750
State	0
Federal	0
Transfers & Other	0
Total Revenue	\$997,750
Estimated Fund Balance July 1, 2021	\$0
Total Available to Appropriate	\$997,750

BE IT FURTHER RESOLVED that \$997,750 of the total available to appropriate in the Community Services Childcare Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Childcare	\$997,750
Total Appropriated	\$997,750
Estimated Fund Balance June 30, 2022	\$0

RESOLVED, that this resolution shall be the International Academy of Macomb Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2021/2022 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the International Academy of Macomb Fund

of the Chippewa Valley Schools for the fiscal year 2021/2022 be adopted as follows:

Revenue	
Local	\$0
State	0
Federal	0
Incoming Transfers & Fund Modifications	\$4,408,205
Total Revenue	\$4,408,205
Estimated Fund Balance July 1, 2021	\$781,980
Total Available to Appropriate	\$5,190,185

BE IT FURTHER RESOLVED that \$4,400,841 of the total available to appropriate in the International Academy of Macomb Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Basic Instruction	\$241,000
Support Services	362,752
Payments to Other Schools	2,893,136
Fund Modifications	903,953
Total Appropriated	\$4,400,841
Estimated Fund Balance June 30, 2022	\$789,344

RESOLVED, that this resolution shall be the Student/School Activity Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2021/2022 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the International Student/School Activity Fund of the Chippewa Valley Schools for the fiscal year 2021/2022 be adopted as follows:

Revenue	
Revenue	\$4,400,000
Total Revenue	\$4,400,000
Estimated Fund Balance July 1, 2021	\$1,817,309
Total Available to Appropriate	\$6,217,309

BE IT FURTHER RESOLVED that \$4,400,000 of the total available to appropriate in the Student/School Activity Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Expenditures	\$4,400,000
Total Appropriated	\$4,400,000
Estimated Fund Balance June 30, 2022	\$1,817,309

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent and his designee are hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amount appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED, that 8.64 mills be certified for levy on all property in the district for the purpose of retiring principal and interest on the voted debt of the district.

This appropriation act resolution is to take effect on July 1, 2021.

**RATIONALE:** The Uniform Budgeting and Accounting Act requires that governmental units including school districts adopt a budget prior to the start of the fiscal year. The 2021-22 budgets for the General Fund, Food Service Fund, Community Services Childcare Fund, International Academy of Macomb Fund and the Student/School Activity Fund have been prepared by the administration.

The revenue budget for the General Fund has been developed using major factors including:

- A decreased enrollment projection of 104 FTE based upon the current staffing model
- Anticipated School Aid increase of \$164 per pupil (\$8,275 per pupil)
- Decrease of 2020-21 ESSER Funds of about \$10 million used in the 2020-21 school year
- Retirement cost offset revenue funds of an additional \$1,500,000
- Review and adjustments of other revenue sources as appropriate

The expenditure budget for the General Fund has been developed using major factors including:

- Assumes no increases for employee groups beyond the 2020-21 school year
- Decrease in net staffing wage changes of \$3,643,077, mainly due to retirements at the end of 2020-21
- Retirement cost offset expenditure funding of \$1,500,000
- Retirement rate is increased from 28.21% to 28.23%
- Decrease of 2020-21 ESSER Funds of about \$10 million, used in the 2021-21 school year
- Impact of increased health insurance rates and increased hard cap limit under PA 152 for health insurance benefits and cash in lieu of health
- Review and adjustments of other expenditure items as appropriate

In summary, we have projected revenues of \$172,594,455 and projected expenditures of \$168,218,483 for a budgeted operating surplus of \$4,375,972 and an increase to the fund balance.



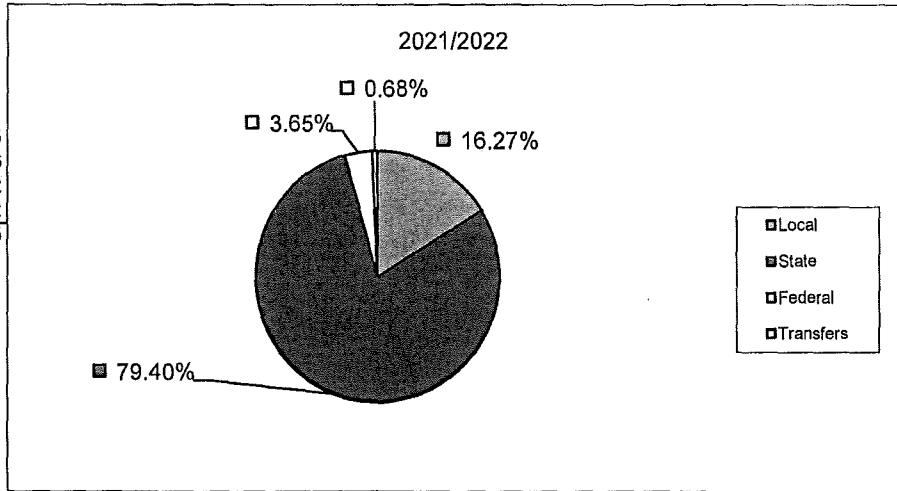
CHIPPEWA VALLEY SCHOOLS  
2021-2022 ORIGINAL  
GENERAL FUND BUDGET

	2019-20 Audited Actual	2020-21 2nd Amended Budget May 17, 2021	2021-22 Original Budget June 21, 2021	2021-22 Original 2020-21 2nd Amended Difference
Revenue				
Local (1)	\$ 19,475,737	\$ 25,640,192	\$ 28,078,235	\$ 2,438,043
State	\$ 134,499,345	\$ 140,591,168	\$ 137,044,096	\$ (3,547,072)
Federal	\$ 5,367,258	\$ 14,104,507	\$ 6,301,952	\$ (7,802,555)
Incoming Transfers & Other	\$ 1,107,673	\$ 903,953	\$ 1,170,172	\$ 266,219
<b>Total Revenue</b>	<b>\$ 160,450,013</b>	<b>\$ 181,239,820</b>	<b>\$ 172,594,455</b>	<b>\$ (8,645,365)</b>
Expenditures				
Basic Programs	\$ 81,063,105	\$ 94,617,693	\$ 82,883,692	\$ (11,734,001)
Added Needs	\$ 20,540,511	\$ 23,164,995	\$ 22,535,844	\$ (629,151)
Adult & Community Ed	\$ 153,328	\$ 170,082	\$ 173,896	\$ 3,814
<b>Total Instructional</b>	<b>\$ 101,756,944</b>	<b>\$ 117,952,770</b>	<b>\$ 105,593,432</b>	<b>\$ (12,359,338)</b>
Pupil Services	\$ 16,108,756	\$ 16,722,037	\$ 16,284,010	\$ (438,027)
Instructional Staff Services	\$ 5,914,331	\$ 7,049,220	\$ 6,669,118	\$ (380,102)
General Administration	\$ 753,945	\$ 932,373	\$ 928,145	\$ (4,228)
School Administration	\$ 10,038,633	\$ 10,317,361	\$ 10,355,097	\$ 37,736
Business Administration	\$ 2,187,290	\$ 2,300,057	\$ 2,344,182	\$ 44,125
Operations & Maintenance	\$ 11,110,694	\$ 11,749,228	\$ 11,918,995	\$ 169,767
Transportation	\$ 4,562,237	\$ 4,244,465	\$ 4,901,097	\$ 656,632
Other Central Services	\$ 3,809,642	\$ 4,162,117	\$ 4,814,211	\$ 652,094
Other Support (Portion Athletics, CTE)	\$ 2,123,416	\$ 2,329,413	\$ 2,454,771	\$ 125,358
<b>Total Supporting Services</b>	<b>\$ 56,608,944</b>	<b>\$ 59,806,271</b>	<b>\$ 60,669,626</b>	<b>\$ 863,355</b>
<b>Total Community Services</b>	<b>\$ 782,844</b>	<b>\$ 550,335</b>	<b>\$ 866,340</b>	<b>\$ 316,005</b>
Outgoing Transfers & Other	\$ 1,025,979	\$ 1,811,185	\$ 1,089,085	\$ (722,100)
<b>Total Expenditures</b>	<b>\$ 160,174,711</b>	<b>\$ 180,120,561</b>	<b>\$ 168,218,483</b>	<b>\$ (11,902,078)</b>
<b>Total Revenues Over/&lt;Under&gt; Expenditures</b>	<b>\$ 275,302</b>	<b>\$ 1,119,259</b>	<b>\$ 4,375,972</b>	<b>\$ 3,256,713</b>
Beginning Fund Equity	\$ 29,706,985	\$ 29,982,287	\$ 31,101,546	
Ending Fund Equity	\$ 29,982,287	\$ 31,101,546	\$ 35,477,518	

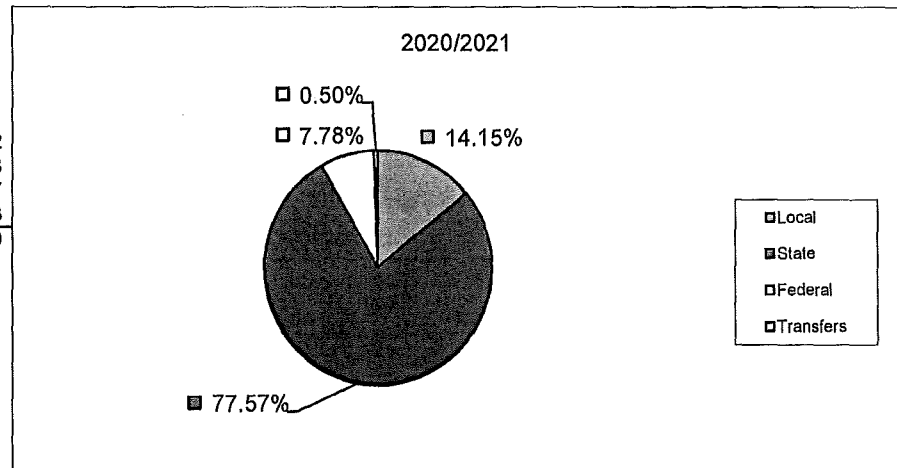
(1) Includes 18.00 Mill Non-Homestead Property Tax Levy for operational purposes.

**Chippewa Valley Schools  
Revenue Comparison**

	Original	
	2021/2022	
Local	\$	28,078,235
State	\$	137,044,096
Federal	\$	6,301,952
Transfers	\$	1,170,172
	\$	<u>172,594,455</u>

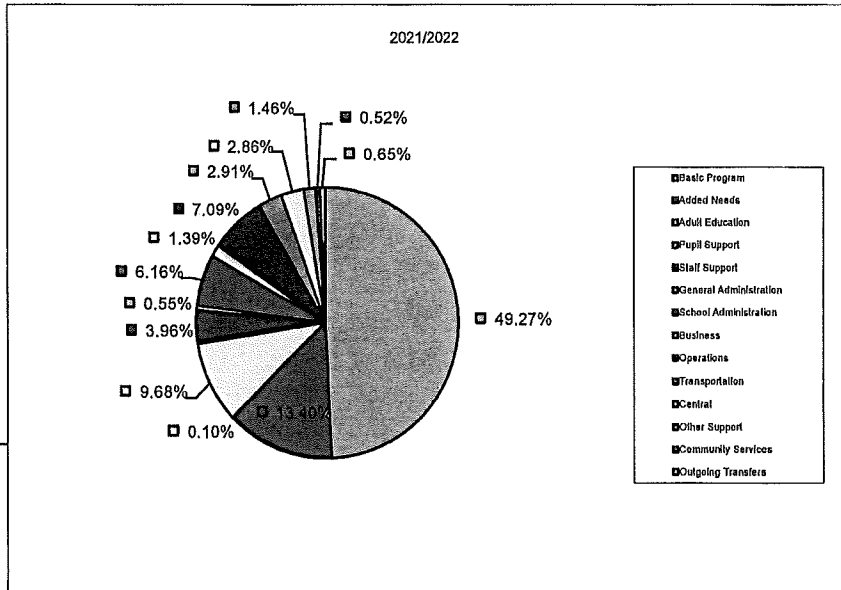


	Final	
	Amended	
	2020/2021	
Local	\$	25,640,192
State	\$	140,591,168
Federal	\$	14,104,507
Transfers	\$	903,953
	\$	<u>181,239,820</u>

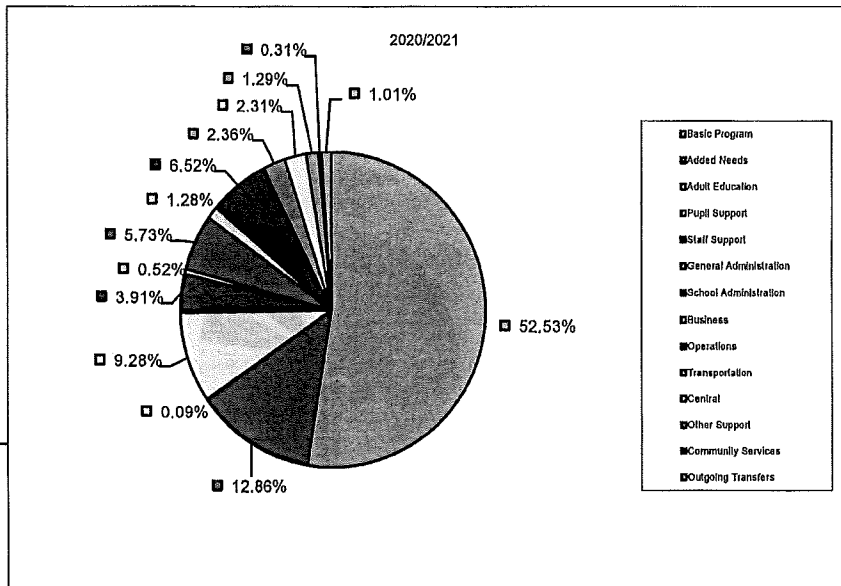


### Chippewa Valley Schools Expenditure Comparison by Function

	Original	2021/2022
Basic Program	\$	82,883,692
Added Needs	\$	22,535,844
Adult Education	\$	173,896
Pupil Support	\$	16,284,010
Staff Support	\$	6,669,118
General Administration	\$	928,145
School Administration	\$	10,355,097
Business	\$	2,344,182
Operations	\$	11,918,995
Transportation	\$	4,901,097
Central	\$	4,814,211
Other Support	\$	2,454,771
Community Services	\$	866,340
Outgoing Transfers	\$	1,089,085
	\$	<u>168,218,483</u>



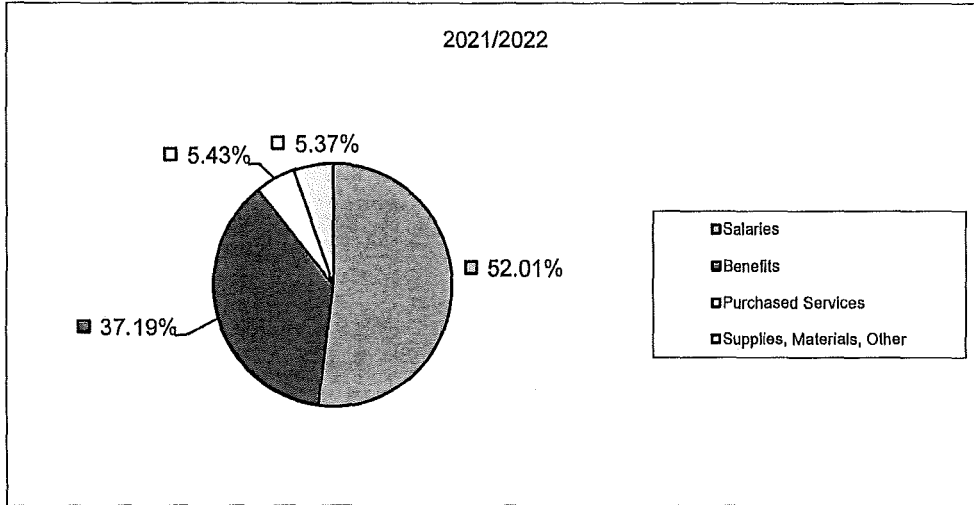
	Final	Amended	2020/2021
Basic Program	\$	94,617,693	
Added Needs	\$	23,164,995	
Adult Education	\$	170,082	
Pupil Support	\$	16,722,037	
Staff Support	\$	7,049,220	
General Administration	\$	932,373	
School Administration	\$	10,317,361	
Business	\$	2,300,057	
Operations	\$	11,749,228	
Transportation	\$	4,244,465	
Central	\$	4,162,117	
Other Support	\$	2,329,413	
Community Services	\$	550,335	
Outgoing Transfers	\$	1,811,185	
	\$	<u>180,120,561</u>	



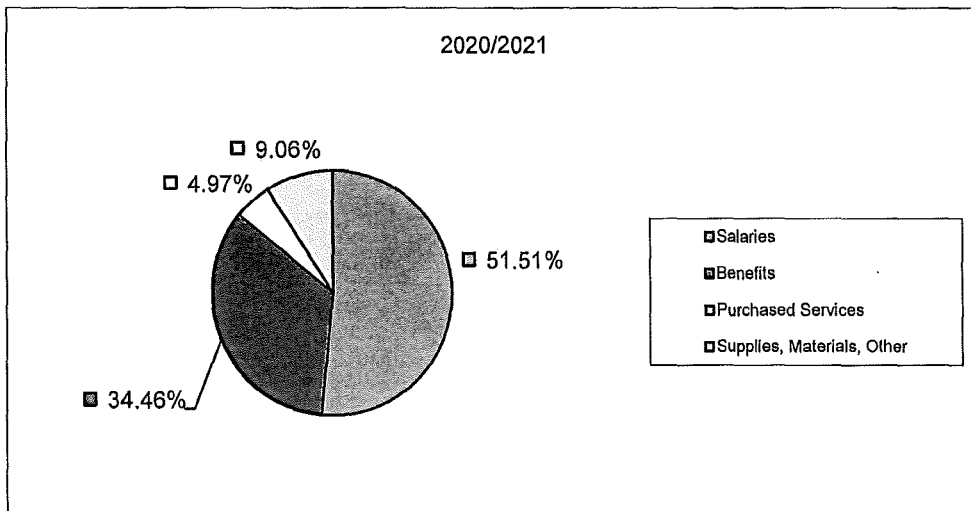
Note: Other Support Includes Athletics and CTE

**Chippewa Valley Schools  
Expenditure Comparison by Object**

	Original 2021/2022
Salaries	\$ 87,492,201
Benefits	\$ 62,555,497
Purchased Services	\$ 9,138,664
Supplies, Materials, Other	\$ 9,032,121
	<u>\$ 168,218,483</u>



	Final Amended 2020/2021
Salaries	\$ 92,772,128
Benefits	\$ 62,066,537
Purchased Services	\$ 8,960,740
Supplies, Materials, Other	\$ 16,321,156
	<u>\$ 180,120,561</u>



CHIPPEWA VALLEY SCHOOLS  
 2021-2022 ORIGINAL  
 SPECIAL REVENUE FUND  
 FOOD SERVICES BUDGET

	2019-20 Audited Actual	2020-21 2nd Amended Budget May 17, 2021	2021-22 Original Budget June 21, 2021	2021-22 Original 2020-21 2nd Amended Difference
Revenue				
Local	\$ 1,481,440	\$ 114,150	\$ 701,900	\$ 587,750
State	\$ 135,907	\$ 132,550	\$ 132,550	\$ -
Federal	\$ 2,047,023	\$ 2,076,680	\$ 4,343,900	\$ 2,267,220
Incoming Transfers & Other		\$ 450,000	\$ -	\$ (450,000)
Total Revenue	\$ 3,664,370	\$ 2,773,380	\$ 5,178,350	\$ 2,404,970
Expenditures				
Wages	\$ 1,294,922	\$ 1,211,311	\$ 1,235,914	\$ 24,603
Employee Benefits	\$ 756,168	\$ 743,521	\$ 784,962	\$ 41,441
Food Purchases	\$ 1,436,461	\$ 830,000	\$ 2,213,980	\$ 1,383,980
Other	\$ 226,609	\$ 185,000	\$ 298,000	\$ 113,000
Capital Outlay	\$ 84,710	\$ -	\$ 28,000	\$ 28,000
Outgoing Transfers	\$ 250,000	\$ -	\$ 250,000	\$ 250,000
Total Food Service	\$ 4,048,870	\$ 2,969,832	\$ 4,810,856	\$ 1,841,024
Total Revenues Over/<Under> Expenditures	\$ (384,500)	\$ (196,452)	\$ 367,494	\$ 563,946
Beginning Fund Equity	\$ 1,525,014	\$ 1,140,514	\$ 944,062	
Ending Fund Equity	\$ 1,140,514	\$ 944,062	\$ 1,311,556	

CHIPPEWA VALLEY SCHOOLS  
 2021-2022 ORIGINAL  
 SPECIAL REVENUE FUND  
 COMMUNITY SERVICES CHILDCARE BUDGET  
 (FORMERLY BUILDING ACTIVITIES)

	See 1 & 2 below		2021-22	2021-22 Original
	2019-20	2020-21	Original	2020-21 2nd Amended
	Audited	2nd Amended	Budget	Difference
	Actual	Budget	Budget	
		May 17, 2021	June 21, 2021	
Revenue				
Local	\$ 1,167,087	\$ 96,550	\$ 997,750	\$ 901,200
Incoming Transfers & Other	\$ 59,819	\$ 272,100	\$ -	\$ (272,100)
Total Revenue	\$ 1,226,906	\$ 368,650	\$ 997,750	\$ 629,100
Expenditures				
Wages/Purchased Services/Supplies, Materials	\$ 1,218,283	\$ 368,650	\$ 997,750	\$ 629,100
	\$ 1,218,283	\$ 368,650	\$ 997,750	\$ 629,100
Outgoing Transfers & Other	\$ 447,477	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,665,760	\$ 368,650	\$ 997,750	\$ 629,100
Total Revenues Over/<Under> Expenditures	\$ (438,854)	\$ -	\$ -	\$ -
Beginning Fund Equity	\$ 438,854	\$ -	\$ -	
Ending Fund Equity	\$ -	\$ -	\$ -	

Footnote 1 Includes only Childcare, beginning in 2019-20 and future years

Footnote 2 Outgoing transfer of \$447,477 in 2019-20 relates to GASB 84 implementation

CHIPPEWA VALLEY SCHOOLS  
 2021-2022 ORIGINAL  
 SPECIAL REVENUE FUND  
 INTERNATIONAL ACADEMY OF MACOMB BUDGET

	2019-20 Audited <u>Actual</u>	2020-21 1st Amended <u>Budget</u> January 11, 2021	2021-22 Original <u>Budget</u> June 21, 2021	2021-22 Original 2020-21 1st Amended <u>Difference</u>
Revenue				
Tuition Schools	\$ 3,120,791	\$ 3,378,120	\$ 3,378,120	\$ -
Other Revenue	\$ -	\$ -	\$ -	\$ -
Fund Modifications	\$ 966,160	\$ 1,030,085	\$ 1,030,085	\$ -
	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 4,086,951</b>	<b>\$ 4,408,205</b>	<b>\$ 4,408,205</b>	<b>\$ -</b>
Expenditures				
Instruction	\$ 210,852	\$ 241,000	\$ 241,000	\$ -
Support Services	\$ 268,362	\$ 362,752	\$ 362,752	\$ -
Payments to Other Schools	\$ 2,798,107	\$ 2,893,136	\$ 2,893,136	\$ -
Fund Modifications	\$ 857,673	\$ 903,953	\$ 903,953	\$ -
	\$ -	\$ -	\$ -	\$ -
<b>Total Macomb International Academy</b>	<b>\$ 4,134,994</b>	<b>\$ 4,400,841</b>	<b>\$ 4,400,841</b>	<b>\$ -</b>
<b>Total Revenues Over/&lt;Under&gt; Expenditures</b>	<b>\$ (48,043)</b>	<b>\$ 7,364</b>	<b>\$ 7,364</b>	<b>\$ -</b>
Beginning Fund Equity	\$ 822,659	\$ 774,616	\$ 781,980	
Ending Fund Equity	\$ 774,616	\$ 781,980	\$ 789,344	

CHIPPEWA VALLEY SCHOOLS  
 2021-2022 ORIGINAL  
 SPECIAL REVENUE FUND  
 STUDENT/SCHOOL ACTIVITY BUDGET

See 1 & 2 Below

	2019-20 Audited <u>Actual</u>	2020-21 1st Amended <u>Budget</u> January 11, 2021	2021-2022 Original <u>Budget</u> June 21, 2021	2021-22 Original 2020-21 1st Amended <u>Difference</u>
Revenue				
Local	\$ 4,474,417	\$ 3,000,000	\$ 4,400,000	\$ 1,400,000
Incoming Transfers & Other	\$ 447,477	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 4,921,894</b>	<b>\$ 3,000,000</b>	<b>\$ 4,400,000</b>	<b>\$ 1,400,000</b>
Expenditures				
Wages/Purchased Services/Supplies,Materials	\$ 4,368,630	\$ 3,500,000	\$ 4,400,000	\$ 900,000
<b>Total Expenditures</b>	<b>\$ 4,368,630</b>	<b>\$ 3,500,000</b>	<b>\$ 4,400,000</b>	<b>\$ 900,000</b>
<b>Total Revenues Over/&lt;Under&gt; Expenditures</b>	<b>\$ 553,264</b>	<b>\$ (500,000)</b>	<b>\$ -</b>	<b>\$ 500,000</b>
Beginning Fund Equity	\$ 1,764,045	\$ 2,317,309	\$ 1,817,309	
Ending Fund Equity	\$ 2,317,309	\$ 1,817,309	\$ 1,817,309	

Footnote 1

Includes what was previously district building activities and fiduciary accounts, beginning in 2019-20 and future years

Footnote 2

Incoming transfer of \$447,477 in 2019-20 relates to GASB 84 implementation



REGULAR MEETING

June 21, 2021  
6:30 p.m.

**MEMORANDUM**

**H.11 Authorize Year-End Accounting Procedures**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education authorize the Business Office to pay June bills prior to July Board approval to facilitate year-end accounting activities.”

RATIONALE: In order to facilitate the closing of the fiscal year, we request that the Business Office be given the authorization to pay and release bills prior to the July Board of Education Meeting. This will allow the Business Office to release most 2020/21 checks prior to June 30, 2021, decreasing auditing time and the number of accounts payable entries.

This deviation from normal procedures is only requested at the close of the fiscal year.

REGULAR MEETING

June 21, 2021  
6:30 p.m.

**MEMORANDUM**

**H.12 Adopt GASB 54 Resolution**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education adopt the following resolution approving compliance with GASB 54, designating “Commitment” of fund balance in compliance with GASB 54, and authorizing Assistant Superintendent of Business and Operations to make “Assignments” of fund balance in compliance with GASB 54. Further request that the reading of the resolution be waived.”

RATIONALE: GASB issued standards on how fund balance is to be classified and reported. Adoption of the resolution identifies the considerations related to GASB 54, designates “Committed” fund balance, and gives authorization for designating “Assigned” fund balance.

## **Chippewa Valley Schools**

### **GASB 54 – Fund Balance Compliance**

At the regular meeting of the Chippewa Valley Schools Board of Education held on June 21, 2021, the Board adopted the following resolution:

**WHEREAS**, the Governmental Accounting Standards Board (GASB) Statement 54 (GASB 54) regarding governmental fund balance reporting and governmental fund type definitions, and

**WHEREAS**, Chippewa Valley Schools wishes to comply with GASB 54;

**IT IS RESOLVED** that Chippewa Valley Schools will comply with all requirements of GASB 54, including reporting its fund balances for the current fiscal year in the following fund categories:

1. Non-spendable
2. Restricted
3. Committed
4. Assigned
5. Unassigned

**FURTHER IT IS RESOLVED** that the following be designated as “Committed” fund balance:

1. Deferred Health Benefit Costs
2. Accumulated Employment Related Obligations
3. Resale Fund Balance

**FURTHER IT IS RESOLVED** that the Assistant Superintendent for Business and Operations be authorized to designate “Assigned” fund balance.

**MEMORANDUM**

**H.13 Approve School Lunch “Branded” Pizza**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the below vendors for a 2-year contract, with an option to renew on an annual basis for 4 additional years. Contract is to provide pizza delivery through the national school lunch program.”

<u>Vendor</u>	<u>Group</u>	<u>Per Pizza Pie Cost</u>
Domino’s	1 and 3	\$7.00
Sorrento’s Pizza	2	\$7.25
Little Caesar’s	4	\$8.50

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB # 5.2122.

The proposals were reviewed and approved by the Food Service and Purchasing Offices. Funding will come from the Food Service Fund.

Bid Tally

Chippewa Valley Schools  
**PURCHASE OF BRANDED PIZZA**  
**RFB # 5.2122**

**BID OPENING: MONDAY, MAY 24, 2021 2:00 P.M.**

VENDOR	ADDENDUM	AFFIDAVITS	UNIT PRICING BY GROUP						NOTES
			GROUP A	GROUP B	GROUP C	GROUP C Voluntary Alternate	GROUP D	GROUP D Voluntary Alternate	
Sorrentos	✓	✓✓	\$8.50/ea	\$7.25/ea	\$7.25/ea	\$7.25/ea	\$7.50/ea	\$7.50/ea	
Dominos	✓	✓✓	\$7.00/ea	\$7.00/ea	\$7.00/ea	\$7.00/ea	\$7.00/ea	\$7.00/ea	
Little Ceasars		✓✓					\$8.50/ea		

Prepared By: Marie Dwyer Date: 5/24/2021  
 Witnessed By: Laura Dwyer Date: 5-24-2021

**CHIPPEWA VALLEY SCHOOLS  
INTER-OFFICE MEMORANDUM**

To: Scott Sederlund Assistant Superintendent for Business and Operations  
From: Laura Harrington Purchasing and Risk Management Supervisor  
CC: Emily DeArmit Director of Food Service  
Date: Wednesday, June 2, 2021

Re: **Recommendation for Award of Bid Package Number 5.2122  
(School Lunch "Branded" Pizza)**

The Purchasing Department issued a bid on May 4, 2021, in coordination with the Food Service Department, for district-wide pizza delivery offered through the national school lunch program. I utilized our vendor database, in addition to seeking additional vendors, to mail this bid to 20 vendors. I also posted the bid online at Buy4Michigan and the district's website. Our Purchasing Department received and opened public bids on May 24, 2021, from 3 bidders. The attached bid evaluation sheet lists the actual bid prices submitted from all bidders.

We need to provide our students with, excellent tasting, fresh, and hot pizza as part of the National School Lunch Program and using ingredients as set forth by the USDA. Pizza taste and appearance was evaluated based on district employees' blind-test pizza tasting session.

This bid requires deliveries to all schools at specific times and days of the week. The groups are separated by school geographic location. Group 1 consists of Clinton Valley, Huron, Miami, Ottawa, Algonquin, and Wyandot. Group 2 consists of Cherokee, Erie, Fox, Chippewa Valley HS, CV 9<sup>th</sup> Grade Center and IAM. Group 3 consists of Mohawk, Iroquois, and Seneca. Group 4 consists of Cheyenne, Ojibwa, Sequoyah, Shawnee, Dakota HS, and Dakota 9<sup>th</sup> Grade Center.

It is to the district's operational advantage to split the award to more than one vendor due to the large number of pizzas required to be delivered in a short period of time each day. We are thereby recommending award as follows Group 1 and Group 3: Domino's. Group 2: Sorrento's Pizza. Group 4: Little Caesars. Domino's is the only company that can handle more than one group.

Based on the same number of pizzas sold in the 2019/20 year, the annual total cost of this contract will be \$541,423. I am available for any questions you may have regarding this bid recommendation.

REGULAR MEETING

June 21, 2021  
6:30 p.m.

**MEMORANDUM**

**H.14 Approve Purchase of Lamps and Ballasts**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Graybar for annual purchases of numerous types of electric lamps and ballasts, utilizing bid unit prices, in the approximate amount of \$44,000.00. This award also allows for five possible annual contract extensions.”

RATIONALE: Aggressive pricing was obtained through the public bidding process ITB 1.2122.

The proposals were reviewed and approved by the Custodial and Purchasing Offices. Funding will come from the General Fund for this purchase.

**Purchase of Electrical Lamps and Ballasts**  
**ITB 1.2122**

Bid Opening Date: May 4, 2021 at 2:00 pm

ITEM INFORMATION	ANNUAL QTY (est)	Allied Eagle		Discount Light Depot		Graybar		K/E Electric Supply Corp		Voss		Wyandot Electric Supply	
		Specified Price	Alt Price	Specified Price	Alt Price	Specified Price	Alt LED Price	Specified Price	Alt Price	Specified Price	Alt Price	Specified Price	Alt Price
<b>Four Most Common Lamps Ordered by the Custodial Staff:</b>													
SYLFO32/835/ECO/21779 - FO32835ECO 30/CS 1/SKU fluorescent lamp, 3500K	7,538	\$ 2.05	\$ 1.80		\$ 1.53	\$ 1.50	\$ 4.49		\$ 2.24		\$ 1.71	\$ 1.40	
SYLFO17/835/ECO/22136 - FO17835ECO 30/CS 1/SKU fluorescent lamp, 3500K	1,943		\$ 2.50		\$ 1.71	\$ 2.44	\$ 5.45	\$ 4.93			\$ 2.11	\$ 1.65	
SYLQTP2X32T8/UNV-ISN-SC- - QTP2X32T8UNVISNSCB 10/CS 1/SKU	1,647	\$ 12.50	\$ 12.04		\$ 10.09	\$ 8.26		\$ 110.13			\$ 8.14	\$ 8.10	
VENMH100WUPS - MH100W/U/Ps MI Hal 2726 6	1,075	\$ 22.58			\$ 10.63	\$ 13.33	\$ 68.18		\$ 54.35		\$ 21.24	\$ 10.15	
<b>Other types of Lamp Purchases as Reported by the Contractor:</b>													
SYLCF26DD/835/ECO/21114 - CF26DD835ECO 50/C S1/SKU S1/SKU	966	\$ 2.72			\$ 2.50	\$ 3.33		\$ 29.62			\$ 2.45	\$ 2.25	
SYLCF26DD/E/835/ECO/2067 - CF26DDE835ECO 50/CS 1/SKU	885	\$ 2.72			\$ 2.81	\$ 3.33		\$ 15.16			\$ 2.45	\$ 2.50	
RABHLED13A - LFLOOD 13W COOL SPOT BULLET W/ HOOD BZ	752	\$ 294.59		\$ 142.00		\$ 224.89		\$ 281.00			\$ 37.78		\$ 36.00
SYLFO32/841/ECO/21781 - FO32841ECO 30/CS 1/SKU fluorescent lamp, 4100K	688	\$ 2.12			\$ 1.53	\$ 1.50	\$ 4.55		\$ 2.24		\$ 1.71	\$ 1.40	
VENMH70WUPS - MH70W/U/Ps MI Hal 78138	613	\$ 22.58			\$ 11.25	\$ 13.33	\$ 45.45		\$ 54.35		\$ 21.23	\$ 10.15	
SYLQTP4X32T8/UNV-ISN-SC- - QTP4X32T8UNVISNSCB 10/CS 1/SKU	564	\$ 14.82			\$ 12.88	\$ 10.33		\$ 136.70			\$ 10.43	\$ 12.00	
VENMH175WU - MH157W/U MI Hal 88791	429	\$ 12.91			\$ 11.56	\$ 9.63	\$ 90.91		\$ 21.30		\$ 10.34	\$ 11.50	
SYLCF18DT/E/IN/835/ECO/20877	406	\$ 4.78			\$ 2.50	\$ 14.10		\$ 53.14			\$ 3.62	\$ 3.15	
SYLFP54/841/HO/ECO/20906 - FP54841HOECO 40/CS 1/SKU 1/SKU	354	\$ 3.69			\$ 1.85	\$ 3.09		\$ 5.92			\$ 3.56	\$ 2.20	
SYLLED17T8/L48/FG/841/BF - LED17T8L48FG841BF 25/CS 1/SKU	260	\$ 12.04	\$ 8.84		\$ 4.38	\$ 12.49		\$ 10.03			\$ 6.35	\$ 5.00	
SYLCF42DT/E/IN/835/ECO/2 - CF42DTEIN835ECO 50/CS 1/SKU	218	\$ 4.78			\$ 5.31	\$ 4.55		\$ 10.56			\$ 3.74	\$ 3.45	
SYLQTP3X32T8/UNV-ISN-SC- - QTP3X32T8UNVISNSCB 10/CS 1/SKU	166	\$ 13.25			\$ 11.55	\$ 9.35		\$ 130.20			\$ 9.24	\$ 11.25	
SYLCF32DT/E/IN/841/ECO/2 - CF32DTEIN841ECO 50/CS 1/SKU	164	\$ 4.78			\$ 4.69	\$ 3.43		\$ 10.56			\$ 3.62	\$ 5.15	
SYLFBO32/735/6/ECO/22051 - FBO327356ECO 16/CS 1/SKU 1/SKU	161	\$ 7.33			\$ 6.88	\$ 6.11	\$ 14.77	\$ 19.56			\$ 5.76	\$ 11.00	

no min order

no min order

no min order

no min order

min order \$150

min order \$325



**CHIPPEWA VALLEY SCHOOLS  
INTER-OFFICE MEMORANDUM**

To: Scott Sederlund                      Assistant Superintendent for Business and Operations

From: Laura Harrington                  Purchasing and Risk Management Supervisor

CC: Larry Kleinhans                      Custodial Supervisor

Date: Wednesday, June 2, 2021

Re:                      **Recommendation for Award of Bid Package Number 1.2122  
(District-wide Purchases of Electrical Lamps and Ballasts)**

Please review this recommendation for award of Public Bid Package No. 1.2122. The award of this bid will provide contracted unit pricing for various electrical lamps and ballasts required district-wide on an annual basis.

Aggressive bid solicitation included two-week online Buy4Michigan advertisements and the Purchasing Department directly notified 56 companies of this project.

Public bidding requirements were followed according to applicable State of Michigan laws and Board of Education policies. Six (6) proposals were opened May 4, 2021 and were based upon bidding documents prepared by the Purchasing Department. See attached Bid Tally Sheet Form.

I requested firm, annual unit pricing for the lamps and ballasts, with an option to renew the agreement with 5 annual contract extensions. The bid included a list of historically purchased supplies throughout the district, although only the first four items are routinely purchased by the Custodial Department.

Wyandot Electric Supply is the apparent low bidder, but their required \$325 minimum order is excessive. Each delivery from Wyandot Electric Supply would result in a 3-4 years of product inventory, subjecting us to breakage and loss of product. The next apparent low bidder is Discount Light Depot, located in Las Vegas, Nevada. This company has extended delivery lead times and has no customers in Michigan. They are only 2.5% less costly than the recommended vendor, Graybar. Graybar is located in Belleville, Michigan with a 48-hour lead time. We estimate the annual contract to be \$44,000.00.

Please contact me with any questions you may have at phone (586) 723-2152.

REGULAR MEETING

June 21, 2021  
6:30 p.m.

**MEMORANDUM**

**H.15 Approve Purchase of Classroom Cameras**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve a contract award to Presidio in the amount of \$827,642.10, for the purchase of 825 classroom cameras.”

RATIONALE: Aggressive pricing was obtained through the Public Bid 4.2122. This recommendation was approved by the Technology Sub-Committee on June 21, 2021. Funding will come from the 2021-22 General Fund via ESSER funds.

## Mounted Classroom Camera Bid Comparison ITB 4.2122

Company	Bid Pricing	Camera	Power	Degree of rotation	Notes
<b>VuSpark</b>	<b>\$792,925.00</b> (parts 8.7%) (labor 25%)	Logitech PTZ Pro 2	Unclear	270°	Exceptions to bid – Asks district to pay up to 60% of materials cost to start the project
<b>Presidio B</b>	<b>\$827,642.10</b> (parts 35%) (labor 7.5%)	Atlona	USB	359°	
<b>Presidio A</b>	<b>\$831,829.05</b> (parts 25%) (labor 7.5%)	Lumens VC-B30UB	USB	200°	
<b>Sehi A</b>	<b>\$950,350.50</b> (parts 38%) (labor 12.8%)	PTZ Pro 2	110v	270°	
<b>Sehi B</b>	<b>\$1,262,200.50</b> (parts 28%) (labor 9.6%)	Logitech Rally Cam 2	110v	180°	
<b>Complete Interactive</b>	<b>\$1,391,544.25</b> (parts 68%) (labor 32%)	Acer PTZ	110v	340°	

**CHIPPEWA VALLEY SCHOOLS  
INTER-OFFICE MEMORANDUM**

To: Scott Sederlund Assistant Superintendent for Business and Operations

CC: Sarah Monnier-White Director of Technology

From: Laura Harrington Purchasing and Risk Management Supervisor

Date: June 17, 2021

Re: **Recommendation for Award of Bid Number 4.2122  
(Purchase and Installation of Mounted Cameras)**

Please review this recommendation for award of Public Bid Package No. 4.2122. This bid award will provide for 825 ceiling mounted cameras to be purchased and installed in classrooms district-wide. Funding is through the 2021-22 General Fund via ESSER funds.

Aggressive bid solicitation included direct mailing to companies and an online posting at the State of Michigan SIGMA website. Public bidding requirements were followed according to applicable State of Michigan laws and Board of Education policies. Four proposals were opened on May 28, 2021 and were based upon bidding documents prepared by the Purchasing Department. Note that the proposals from Presidio and Sehi offered two camera options.

The bid specified a PTZ camera (or equivalent) with 1080p resolution, a remote with at least 3 preset locations, and powered by 110v, USB, or Power Over Ethernet (POE). Proposed cameras were also required to integrate with Microsoft Teams and Windows 10. This purchase will provide the same camera in every classroom throughout the district.

The apparent low bid from VuSpark is being disqualified. The bidder is requiring the district pre-pay up to 60% of the materials cost which was not allowed in the bid nor is standard practice in the CVS Business Department. The bidder also failed to include \$46,518.85 in costs for the ceiling mount materials in their bid. While the company later agreed to absorb this cost, it is concerning that the error was identified by district staff. For these reasons we have disqualified VuSpark's bid.

We are recommending award to the next apparent low bidder, Presidio, with their proposed Camera B Atlona solution. This solution meets all minimum bid requirements and is powered by USB using USB extenders which have been included in the price of the bid. The total cost of this bid is \$827, 642.10. Presidio has performed well on previous technology projects in our district. Installation of these cameras will occur in August.

I. From the Community

J. Union Communications

K. Administration Reports

L. Curriculum Updates

M. Of and By Board Members

N. Executive Session – (8.c. – *Negotiations*)

O. Adjournment