***Iroquois Middle School***

*Be* ***R****espectful, Take* ***O****wnership,* ***A****ct* ***R****esponsibly*

We will announce and explain protocols and procedures to students and parents as much as possible through morning announcements, teachers in classrooms, in the cafeteria and media center, and through School Messenger and other communication tools.

**Face coverings must be worn at all times, with removal only for eating. This includes on the bus and in the parking lot, hallways, bathrooms, classrooms, and cafeteria (except while eating).**

***Arrival:***

* Parent drop-off may begin at 7:15 AM at door 15. Students will go directly to the cafeteria and remain seated.
* Hall monitor will be located at door 15 to direct students to the cafeteria.
* Students will be monitored by staff in the Cafeteria.
* Busses will drop students off at approximately 7:45. Students will utilize three entrances (door 1, 2 & 29) at the front of the building based upon their proximity to those doors.

***Hallway Traffic:***

* Students must stay on the right side of the hallway and keep moving forward.
* Students will be expected to move from point A to point B between classes without stopping or congregating.
* Lockers will not be utilized.
* Students will be permitted to wear coats and carry backpacks since they will not have access to lockers.

***Classes:***

* Student desks will face one direction and will be distanced as much as possible (3-6 ft).
* Seating charts will be established in each classroom.
* Allow use of restroom during class time to avoid crowding during passing time.
* No lining up at the door at the end of a class period.
* Desks/Chairs will be cleaned as students depart classrooms.

***Lunches:***

* Tables will be spaced out, with students seated in every other seat.
* Seating charts will be established.
* School store will be closed.
* All students will be run through the register by scanning their ID cards.
* All students will be offered both breakfast and lunch free of charge. Service will start on a limited menu in an effort to move students as quickly as possible through the line. Double entrees and ala carte items will be available for purchase.
* To reduce the exchange of money, no change will be given. Excess funds will be deposited on the student’s lunch account. Families are encouraged to deposit funds online at [www.sendmoneytoschool.com](http://www.sendmoneytoschool.com).
* Lunch monitors will push garbage cans down rows to collect trash-at the same time they will spray tables and students will be encouraged to wipe them down.

***Dismissal:***

* Students being picked up, will exit door 15.
* All students must exit the building by 3:00 PM unless they are participating in an extra-curricular activity.
* All students participating in an extra-curricular activity after school must be in their supervised location by 3:00 PM.