



**CHIPPEWA VALLEY ATHLETIC DEPARTMENT
GATE RECEIPT MANAGEMENT FORM**



DATE: _____ EVENT/LOCATION _____

**** Sign in/out times to be to the closest 15 minute interval ****

Workers (Print Name)	Time IN	Time Out	Total Hours

COLUMN "B" MINUS COLUMN "A" = COLUMN "D"

	A	B	C	D
TICKET COLOR	STARTING TICKET # <u>NOT SOLD - BUT</u> <u>STAPLED</u> <u>TO THIS SHEET</u>	LAST TICKET # SOLD <u>NOT STAPLED</u> <u>TO THIS SHEET</u>	LAST TICKET # <u>NOT SOLD - BUT</u> <u>STAPLED</u> <u>TO THIS SHEET</u>	TOTAL TICKETS SOLD

TOTAL START-UP CASH _____

TOTAL TICKETS SOLD _____ X \$ _____ = _____

PLUS DISCOUNT PASSES SOLD _____ X \$75 = _____

SUB-TOTAL _____

LESS START-UP CASH (SEE BELOW) - (_____)

TOTAL BANK DEPOSIT = \$ _____

CASH _____ CHECKS _____ COIN _____

PREPARED BY: _____ SIGNATURE: _____

VERIFIED BY: _____ SCHOOL REPRESENTATIVE _____

DEPOSIT DATE: _____